

What is a Group Order? A 'group order' occurs when the school administering the ACT Aspire test requires all testing data and results to roll up into one centralized repository for use at the central district, charter, or diocese, but chooses to be billed separately.

- **Group Owner:** A central organization (Central district, charter, or diocese) that wishes to collect, view and analyze testing data of all associated schools. A Tenant (a user account) will be created for the Group Owner and all testing data for associated schools will be aggregated and available to view. **A Group Owner should fill out the Group Information Sheet**
- **Group Member:** A school or organization for which all testing data will be included in the Group Owner's Tenant. A Group Member can view their own testing data. **A Group Member should fill out a standard Order form and reference the Group Owner Name on the standard Order form.**

Who should fill out this form? This form is to be filled out by a contact with the Group Owner. It is designed to collect information such as billing preferences, contact info, etc., so that orders placed by your Group Members are processed correctly.

- If you are a Group Owner but plan to fully pay for your Group Members' Aspire testing, you do not need to fill out this form. Instead, please fill out an Order form.
- Once the Group Owner has filled out this form, please contact all Group Members and communicate they should reference the Group Owner Name on the standard Order form
- By default, all paper-based testing materials will be shipped to the Group Owner.

Group Owner Information

Group Owner Name:

Group Owner Address:

Primary Contact Name:

Email:

Phone:

Please list all Group Members:

Product Details

We are interested in learning more about Summative testing

We are interested in learning more about Periodic testing

We are interested in learning more about Training options

All reports and manuals are available online. Printed Reports, Labels, and manuals are not covered in the base price of the product.

We are interested in learning more about Printed Reports, Labels, and/or manuals

Additional Comments:

Please contact us at 1-855-730-0400 with any questions.